

**ORDINANCE NO 24, 2026**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A JOINT AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS, HAMILTON COUNTY, OHIO AND THE VILLAGE OF ST. BERNARD, OHIO TO ADMINISTER SMALL EVENT GRANT AWARDED FOR COMMUNITY EVENTS AND DECLARING AN EMERGENCY.**

**WHEREAS**, the County included the Community-Based Event Grant (CBEG) program in its 2026 overall budget to partner with cities, villages, and townships to implement impactful community-based programs; and

**WHEREAS**, pursuant to ORC 307.64, County and Office of Economic Development established, as part of the 2026 General Fund Budget, the Small Event Grant Program to promote economic development in suburban communities through the support of smaller, community-focused events in Hamilton County; and

**WHEREAS**, the Village applied for funds to implement and support a community-based event that promotes the potential for development in the St. Bernard Heritage Hill District; and

**WHEREAS**, the Village has been awarded funding for a community-based event program to be known as "Bernie's on Vine" the terms of which are outlined in Exhibit A (Funding Agreement) attached hereto and incorporated herein; now therefore

**BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF ST. BERNARD, STATE OF OHIO:**

In consideration of mutual promises, covenants and agreements contained herein, the sufficiency of which is expressly acknowledged, the parties agree as follows:

**Section 1.** Term: The Grant Term shall commence as of the Effective Date and extend through December 31, 2026, (the "Grant Term") unless the term of this Agreement is modified in writing or the Agreement is terminated in accordance with the provisions hereof.

**Section 2.** Grant Agreement and Uses: Subject to the terms of this Agreement, the County, by and through its Office of Economic Development, hereby grants to the Grantee a one-time grant of money in the amount of Ten Thousand Dollars (\$10,000) (the "Grant Funds"). The Grant Funds are awarded to the Grantee exclusively to undertake and complete the Program. Any other use of Grant Funds without prior written approval of the County shall be considered a non-allowable expenditure and may be subject to reimbursement of Grant Funds to the County upon a financial audit.

**Section 3.** Disbursement: Upon execution of this Agreement, the County will disburse the Grant Funds on a reimbursement basis. The Village shall invoice the County for Grant Funds and provide source documentation on corresponding expenditures in a format acceptable to the County. Source documentation shall include invoices and proof of payment. The County will make all reasonable efforts to pay such funds to the Village within 30 days of receipt of invoice and acceptable

source documentation. The Village shall not submit invoices more frequently than monthly.

**Section 4.** Promotion of Partnership: The Village shall ensure the County's brand is conspicuously recognized in advance of the Event, within promotional materials, and during the Event through various means.

**Section 5.** Vendors: The Village agrees to secure qualified personnel and/or vendors to operate the Program. All personnel performing work as a part of the Program shall be under the direct supervision of the Village or the Village's vendors. The Village agrees to comply with any and all applicable laws governing the selection of vendors under this Agreement.

**Section 6.** Records of Grant Funds and Access: The Village shall maintain full, accurate and complete financial and accounting books, records and reports ("Records") of all direct and indirect uses and expenditures of the Grant Funds consistent with cash basis accounting principles. The Village shall keep and preserve all Records for at least three (3) years following the expiration of this Agreement. The County or the County's designated representative, at the County's cost and expense, shall have the right to audit the Records at any time but shall not unreasonably interfere with the Village's operations in connection with any such audit.

**Section 7.** Reporting: County reserves the right to require submission of additional reporting as it relates to the activities and expenses related to the Grant Funds. Such documentation may include, but is not limited to, reports, spreadsheets and databases whether in electronic or paper form, attendance, and other economic outcomes from the Event. With reasonable promptness, the Village shall supply the County with such reporting and information pertaining to the Grant Funds as from time to time may be reasonably requested.

**Section 8.** Unused Grant Funds: Grant Funds not expended by the completion of the Grant Term shall be returned to the County within sixty (60) days.

**Section 9.** Adherence to State, Local and Federal Laws, Rules and Regulations: The Village shall comply with all federal, state, and local laws, rules and regulations applicable to the expenditure of the Grant Funds and the completion of the Project.

**Section 10.** Termination: This Agreement may be terminated by the mutual written agreement of the parties; or by either party upon thirty (30) days written notice to the other in the event of a party's substantial failure to perform in accordance with the terms of this Agreement. Expenditures incurred prior to termination shall be submitted and reimbursed in accordance with the terms of this Agreement.

**Section 11.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety. The reason for the emergency is that the above funds are needed to be available for payment of expenses not provided for previously. Therefore, this Ordinance shall take effect immediately by and upon its passage, and the approval of two-thirds of the members of said Council. However, this Ordinance shall take effect on the earliest date provided by law if approved by no more than the majority of members of Council, and in that event, the emergency provisions herein are set at naught.

Passed this 28th day of May, 2026.

Steve Aslach  
President of Council

ATTEST: Caroline Stegman  
Clerk of Council

Approved this 28th day of May 2026.

[Signature]  
Mayor

I, CAROLINE STEGMAN, CLERK OF COUNCIL, VILLAGE OF ST. BERNARD, STATE OF OHIO: DO HEREBY testify that the publication of Ordinance No. 24, 2026 was made by posting true copies of same in the most public place designated by Council: the Village website; and the Village social media account; each for a period of fifteen (15) days or more commencing May 28th, 2026.

ATTEST: Caroline Stegman Date May 28th 2026  
Clerk of Council

Approved as to form \_\_\_\_\_ Date \_\_\_\_\_  
Director of Law